



RENTAL DATE: _____

Drummond Culinary Dining Room, 710 Old Stage Road, Salinas, Ca 93908
Ph (831) 444-3506 Fax (831) 444-3550

Reservation and Catering Form

Application behalf of: (Business, Individual, Organization) _____

Individual responsible for event, Name: _____

Address: _____ **City:** _____ **Zip:** _____

Business #: _____ **Cell #:** _____ **Home #:** _____

Fax #: _____ **E-mail:** _____

Non-Profit Organization: YES / NO If yes, Non-Profit #: _____

Nature of Rental: (be specific; i.e., meeting, retirement party, company retreat, wedding, etc.)

Requested Date and Times:

Private Events may be booked during the following Days/Times:

Monday: Closed, Tuesday: 7:00AM-11:00PM, Wednesday: Closed,

Thursday: 7:00AM-5:00PM, Friday: Closed, Saturday: 7:00AM-11:00PM, Sunday: 7:00AM-11:00PM

Please include any necessary set-up or clean-up time. The start time you list is the time you will be granted access to the facility. Your finish time should be the time you will leave the campus.

Date: _____ **Day:** Tuesday Thursday Saturday Sunday

Set-up: _____ - _____ **Event:** _____ - _____ **Clean-up:** _____ - _____

Total # of Rental Hours: _____

Attendance: # of Adults _____ # of Youth _____ = Total # _____ # of vehicles: _____

Open to Public: YES / NO **Admission charge:** YES / NO **If yes, Amount:** \$ _____

Type of Entertainment: (Band, Dj, Mariachis, etc.)

Equipment Request: PA system Projector/Screen Podium Outside Heaters

Amplified Sound: YES / NO

Electricity needed: YES / NO

Room Diagram: # of tables: _____ # of chairs: _____ **Please provide detailed diagram of table set-u*

<p>Dining Room Capacity: 60 guests</p>	<p>Beverage Room</p>
<p>Patio Area Capacity: 40 guests</p>	



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Catering Needs:

Alcohol Served: YES / NO **Food Served:** YES / NO **Serving Time:** _____

Meal: Breakfast Lunch Dinner **Style:** Buffet Style Seated

Head Count: # of Adults _____ # of Youth _____ = Total # _____

Breakfast:

_____ **Continental Breakfast** **\$10.00/person**
Bagels and Cream Cheese, Assorted Muffins and Fresh Fruit

_____ **Buffet Style Breakfast** **\$15.00/person**
Scrambled Eggs, Bacon or Sausage, Breakfast Potatoes, Biscuits and Gravy

All breakfast entrees are served with coffee, tea and juice.

Lunch/Dinner:

_____ **Deli Sandwich** **\$12.00/person**
Served with Macaroni Salad and Chips, Sandwich choice of ham, turkey or roast beef

_____ **Vegetable Lasagna with Marinara Sauce** **\$15.00/person**
Slow cooked eggplant, squash, mushroom, tomatoes, ricotta cheese and mozzarella cheese

_____ **Roast Chicken Breast with Veloute Sauce** **\$18.00/person**
Topped with Black Forest Ham and Swiss Cheese, served with Rice Pilaf and Sautéed Vegetables

_____ **Grilled Salmon with Buerre Blanc Sauce** **\$20.00/person**
Served with Herbed Rice Pilaf and Sautéed Vegetables

_____ **Grilled Tri-Tip of Beef with Espagnole Sauce** **\$20.00/person**
Topped with Pico de Gallo Salsa served with Duchesse Potatoes and Sautéed Vegetables

All lunch and dinner entrees are served with a mixed green salad, assorted beverages and dessert.

Confirm by Head Count must be submitted 15 days prior to event, due by: _____

In the event of a reduction in the final number of number of persons after confirmation, full charge will be levied on the number of persons confirmed. I hereby agree to the above terms and conditions and understand that the cancellation fees stated above will not be refundable in the event of a cancellation or no show.

By signing this application, I certify that I have read and understand the guidelines for the use of the facility and will abide by all the conditions set forth therein. I agree to leave the facility in the same condition as found before use. I am responsible for payment of any damages to the rental space and all rented equipment during the usage.

The applicant agrees to hold free and harmless the Rancho Cielo, its Management, its employees, agents and any other service institutions or entities of Rancho Cielo from any loss, accidents, illness, injuries, damages, liability or expenses that may arise during or after the event or be caused in any way by such occupancy of this facility.

Applicant also agrees to reimburse Rancho Cielo for any damage resulting, directly or indirectly, from the use of the property. Applicant further agrees to maintain sufficient insurance necessary to cover any damage and provide a certificate of insurance upon the request of Rancho Cielo.

Signature: _____

Date: _____